

## Application for Board of Directors

After reviewing the description of the Fishers Arts Council, Inc. Board of Directors responsibilities and expectations, please complete and return this application via mail (Fishers Arts Council, 11650 Olio Road, Suite 1000-241, Fishers, IN 46037) or e-mail (info@FishersArtsCouncil.org)

Name \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Business phone \_\_\_\_\_

E-mail address \_\_\_\_\_

1. What are your key qualifications to be a Director on the Board of the Fishers Arts Council?

2. Why have you selected Fishers Arts Council for possible board service?

3. What areas of board service most interest you? (Please check all that apply.)

- Governance     Marketing & PR     Finance     Development/Grantmaking
- Executive Committee (Pres/ VP/ Sec /Treas.)     Public Art/Events

4. Do you have any concerns about the time or financial commitments that the Fishers Arts Council requires of its Directors (see page 4)? If yes, please explain.

5. Do you currently serve on a Board of Directors for any other organizations, arts-related or otherwise? If so, please list and estimate time commitments for each.

6. Do you currently have other volunteer commitments? If so, describe and estimate time commitments for each.

7. What percentage of your income, if any, is derived from the sale of or participation in the arts (visual, music, theater, etc.)

8. Please indicate the areas of expertise you can bring to the Council, briefly describing any specific experience not already noted on your resume (if attached).

Business Administration \_\_\_\_\_

Creative Services \_\_\_\_\_

    Web design \_\_\_\_\_

    Writing/editing \_\_\_\_\_

    Electronic media \_\_\_\_\_

    Graphic Design \_\_\_\_\_

Education \_\_\_\_\_

Entrepreneurship \_\_\_\_\_

Financial Management \_\_\_\_\_

    Accounting \_\_\_\_\_

    Banking and Trusts \_\_\_\_\_

    Investments \_\_\_\_\_

    Fundraising/Grant Writing \_\_\_\_\_

Government \_\_\_\_\_

Human Resources \_\_\_\_\_

Law \_\_\_\_\_

Marketing/Public Relations \_\_\_\_\_

Nonprofit management \_\_\_\_\_

Physical Plant (Architect, Engineer, etc.) \_\_\_\_\_

Real Estate \_\_\_\_\_

Social Services \_\_\_\_\_

Strategic Planning \_\_\_\_\_

Technology \_\_\_\_\_

    Computer Systems management \_\_\_\_\_

    Web development/maintenance \_\_\_\_\_

    Communications systems \_\_\_\_\_

Volunteer management/recruitment \_\_\_\_\_

## Board of Directors Responsibilities and Expectations

Fishers Arts Council, Inc. (FAC), a 501(c)(3) organization, was created by the Fishers Town Council in 2005 and charged with stimulating, supporting and promoting a richer cultural environment in the community. Board members are actively involved in fundraising, budget development, organizational management, community outreach, marketing, and fiscal and legal affairs. We are, in short, very much a “working board,” with Directors regularly serving as committee chairs, project leaders, and operational volunteers. Additional volunteers serve on FAC committees and in other volunteer capacities.

FAC *depends* on its Directors to support our mission generously with time, talent, and treasure. To help you determine whether board service is right for you, the following guidelines detail the contributions that are expected.

### Time

- Directors are expected to make a minimum of one three-year term to board service.
- The Board of Directors meets monthly, typically for 1.5 hours, and it is imperative that Board members attend all meetings.
- Each Director is assigned to a board committee and is expected to contribute time to accomplishing that committee’s responsibilities. Committee meetings and associated project work typically require one commitment per month.
- Directors are occasionally asked to represent FAC at community events, juries, and meetings.
- Directors are expected to volunteer at our programs in order to be effective advocates for our mission.

### Talent

Each Director has a wealth of talents and skills to offer, as well as the information, knowledge, and wisdom learned through education, career, and life experience. Directors are asked to work actively to apply these gifts for the benefit of Fishers Arts Council, through committee work, projects, and as advisors.

### Treasure

- Directors are expected to participate in all fundraising efforts and events, including soliciting individuals and businesses.
- Directors make annual monetary gifts according to their means and circumstances. Many funding sources that support FAC look at Board giving as a criteria for awarding grants, and a 100-percent participation rate is seen as indicative of Board commitment to the mission. We currently suggest a \$100 minimum annual donation, with a goal of bringing in an additional \$500 worth of funding.
- All Directors are tasked with seeking out new funding and volunteering to help recruit new Board of Directors and committee members.

Please note: Directors cannot be a recipient of FAC funding, directly or indirectly, during their term, unless a Waiver of Conflict is voted on by other fellow board members.

